

BOARD OF LIBRARY COMMISSIONERS

Members

Abby Weiss, Chair

Elizabeth Fitzsimons • Ann Haddad • Katherine Nakamura • Wendy Urushima-Conn • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS

SAN DIEGO PUBLIC LIBRARY

Wednesday, January 3, 2018

ATTENDANCE

Commissioners:

Present: Abby Weiss, Katherine Nakamura, Wendy Urushima-Conn, Elizabeth Fitzsimons

Absent: Sarah White, Alan Ziegaus, Ann Haddad

Staff: Misty Jones, Library Director; Nicole Spriggs, Executive Assistant; Sheila Burnett, Deputy Director, Support Services, Charlie Goldberg, Director of Marketing, San Diego Public Library Foundation; Jon Dwyer, Deputy City Attorney, City Attorney's Office

Public: Ann McDonald

CALL TO ORDER

Meeting was called to order by Commissioner Weiss at 12:33 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

The December 6, 2017 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Ann McDonald

The corporate Friends monthly book sale continues to do well due to the hard work of the dedicated volunteers and donations of saleable books, media and occasionally other items from the community. Both the November and December book sales did well even though they occurred very close to holidays. The next book sale is scheduled for the weekend of Friday-Sunday, January 19-21, 2018. Online book sales in collaboration with the Friends of the Central Library are also doing well.

The volunteers and board were feted at a holiday luncheon in early December which was held at the Mission Valley Branch Library for the first time. The customary site for this in the past has been the College-Rolando Branch, but due to the parking challenges there, the site was changed. Friends' board members, chapter presidents and volunteers from a number of chapters as well as the corporate FSDPL were joined by the Library Director and Deputy Directors and other staff plus representatives from the Foundation.

The first meeting of the new year of the Friends of the San Diego Public Library Board and Presidents' Advisory Council will be held on Saturday, January 13, at the Mission Valley Branch Library as the space is outgrown at the Benjamin Library. The Friends are looking forward to having Misty Jones join us and present an update.

The proactive fall library advocacy meetings with each City Councilmember in partnership with the Foundation and Commission have continued into December and January due to changes in Councilmembers' schedules. The Friends have attempted to have a representative who is also a constituent participate in the visits with each of the City Councilmembers. FSDPL is pleased to be able to help sponsor the pre-State of the City reception for the third year.

LIBRARY FOUNDATION UPDATE: Charlie Goldberg

The Mayor's State of the City Address Reception is scheduled for January 11th. There are currently 60 people who have RSVP'd. Staff from the Councilmembers and Mayor's office are among the confirmed attendees. Invitations to the San Ysidro Library Groundbreaking were distributed. This event is scheduled for January 12th. Donors Caroline and Lloyd deLlamas will be attending both the State of the City Address and the San Ysidro Groundbreaking. Their daughter Ingrid de Llamas is on the Foundation Board of Trustees and is co-chairing the Campaign Committee to raise additional funds to support the San Ysidro Library. There is also a six figure gift that will be presented at the San Ysidro Library Groundbreaking. The Library Foundation is looking forward to the Mission Hills/Hillcrest campaign. The public phase of that campaign will be announced in May 2018. The Foundation is finalizing the year-end numbers and the match was successful. The Foundation thanked everyone who helped reach that goal.

Commissioner Weiss thanked the Board of Library Commissioners for supporting various events.

CONSENT AGENDA ITEMS

a. Report on Library Construction Projects

San Ysidro Branch Library:

Currently the project is in plan check phase and the Design-Build team is addressing comments in pursuit of the building permit. The demolition-permit has been obtained, and demo of the garage is underway. Ground breaking ceremony is scheduled for January 12, 2018 starting at 10:30AM.

Mission Hills-Hillcrest Branch Library:

The underground garage Parking Level 1 concrete deck was poured in mid-December. Work continues on concrete walls, backfills and columns for Parking Level 1. Once rebar inspection on walls passes, underground shoring assemblies will be remove. Underground utility site work for SDG&E service and fiber optics is continuing along Washington Street.

San Carlos Branch Library:

Domusstudio architecture is continuing on completing the bridging documents. The remediation consultant, Stantec, continues to monitor/sampling the wells as reported in December 2017. Stantec anticipates to submit the next site assessment report and recommendation to county for review by early spring.

Pacific Highlands Ranch Branch Library:

The consultant, Development Services Department, Public Works team met on December 15 to discuss traffic circulation and driveway locations. The consultant is looking into scheduling a meeting with the Design Review Subcommittee within the Carmel Valley Community Planning Board.

b. Update from the Library Director – Misty Jones

A list of library events for the month of January was distributed. Some of those events included: *All Girls STEM Society Robotics Workshop* on January 7, 1:45 p.m. – 4:30 p.m. at the Mission Valley Library; *Film Screening: Unrest* on January 13, 5:00 p.m. – 7:30 p.m. at the Central Library; *Old Town to New Town* on January 19, from 2:00 p.m. – 3:00 p.m. at the San Carlos Library; *2017 Local Author Showcase Opening Ceremony* on January 26, from 3:00 p.m. – 10:00 p.m. at the Central Library. *Breaking News @ the Library: Be a Citizen Journalist* on January 31, 6:30 p.m. – 7:30 p.m. at the Central Library.

Ms. Jones gave an update on the fine elimination process. This item will be going to Council Committee on February 1, 2018.

The new matching fund policy is moving forward. The Library is aiming to get this item to Council Committee in March 2018.

AGENDA ITEMS (Discussion Item)

- a. Presentation on the Brown Act by Jon Dwyer, Deputy City Attorney from the City Attorney's Office.

- b. FY19 budget reductions are due to Financial Management on January 12, 2018.

The changes to user fees was discussed.

Commissioner Nakamura suggested review of the Civic Center Act.

The Library will start the floating collection on February 5, 2018.

COMMISSIONER COMMENT

Commissioner Weiss commended the Library for their professionalism during the budget process.

OTHER BUSINESS

The next Board of Library Commissioners meeting will take place on Wednesday, February 7, 2018.

ADJOURNMENT

Commissioner Weiss adjourned the meeting at 1:47 p.m.

A handwritten signature in black ink that reads "Misty Jones". The signature is written in a cursive, flowing style.

MISTY JONES
Library Director
/ns